

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
INFRASTRUCTURE COMMITTEE  
JOINT MEETING MINUTES**

**Wednesday, March 16, 2011**

The Jefferson County Highway Committee and Infrastructure Committee met on Wednesday, March 16, 2011, at 8:30 A.M. for a joint meeting at the Jefferson County Courthouse, Room 202.

**ROLL OF THE HIGHWAY & INFRASTRUCTURE COMMITTEES:**

Members present: Ron Buchanan; George Jaeckel; Craig Peterson; Glen Borland; Donald Reese;  
Richard Jones; Jim Schroeder

Members absent: Blane Poulson; Mary Delany; Rick Kuhlman

Also Present: William Kern, Highway Commissioner  
Gary Petre, County Administrator  
Phil Ristow, Corporation Counsel  
John Molinaro, County Board Chairperson  
Ann Jenswold, Highway Department  
Brian Udovich, Highway Department  
Erik Coonen, Highway Department  
Andy Erdman, Land Information  
Terry Gard, Health & Human Services  
Bill Buglass, Payne & Dolan  
Norman Barrientos, Barrientos Design  
Ryan Thacker, Barrientos Design

Purpose of the meeting was to discuss and take possible action on proceeding with the process of determining future Highway Department facility needs and presentation by Barrientos Design.

**PUBLIC COMMENT**

NONE

**HIGHWAY & INFRASTRUCTURE COMMITTEE MINUTES:** The minutes from the November 17, 2010 and January 19, 2011 joint meetings having been distributed in advance, it was moved by Mr. Reese and seconded by Mr. Jaeckel to approve the minutes as printed. Motion Carried.

The following was discussed:

**7. Presentation by Barrientos Design of draft site analysis report and recommendations for new Highway Department facilities.**

Norman Barrientos and Ryan Thacker from Barrientos Design gave a presentation regarding the Highway Department facility.

Barrientos Design reviewed three sites for the construction of the department. Site A: North side of Jefferson at Junction Road; Site B: The existing site; Site C: South side of Jefferson on a future access road to STH 26. The design team also reviewed the satellite facilities located in Waterloo, Lake Mills, Ixonia, Concord, and Palmyra.

The key site selection criteria included the following information:

Distance to state highway; site size; expansion area within the site; access road capacity; cost to purchase; cost of site development; cost of infrastructure; temporary quarters cost; economic development impact; City land use compatibility; zoning conformance; minimal site grading required; soils foundation suitability; drainage and stormwater ease; and availability of utilities.

The summary of recommendation of Site C is based on several evaluations:

Accessible to STH 26; sufficiently large enough for current facility and possible future expansion; new access road to highway; County owns land; costs to develop will be typical; cost associated with bringing utilities to the site; no temporary quarter costs; economic investment with future development in this area; compatible with City of Jefferson land use plan; zoning conformance; land is relatively flat; and there is enough room for a stormwater detention pond.

The drawbacks to Site A:

Junction Road is inadequate; slope issues; wetlands nearby; poor soil; and high water table.

The drawbacks to Site B:

Area is too small; no stormwater management; economic development issues, and is in the flood plan.

The design team stated that the Concord Shop would have a six bay shop and that Lake Mills would also have a shop. The remaining out shops would be closed down.

**8. Discussion and possible action on proceeding with the site selection, design, and construction phases of new Highway Department facilities.**

County Administrator, Gary Petre, stated that a presentation could be done at the May County Board meeting.

It was moved by Mr. Buchanan and seconded by Mr. Borland to move forward with and pursue Site C and make preparations for a presentation to the County Board in May.

Carried by the following roll call:

AYES: Buchanan; Peterson; Jaeckel; Borland; Reese; Jones; Schroeder; Molinaro

NOES: None

ABSENT: Poulson; Delany; Kuhlman

ABSTAIN: None

It was moved by Mr. Jaeckel and seconded by Mr. Borland to proceed with improved cost estimates and discussions with the City of Jefferson, and move forward with Barrientos Design of Milwaukee for soil borings and additional design work, including the Sheriff Department needs.

Carried by the following roll call:

AYES: Buchanan; Peterson; Jaeckel; Borland; Reese; Jones; Schroeder; Molinaro

NOES: None

ABSENT: Poulson; Delany; Kuhlman

ABSTAIN: None

**9. Discussion and possible action on the creation of Highway Facilities Project Sub-Committee to oversee future project activities.**

No action taken.

**10. Set next joint meeting date and possible agenda items.**

The next joint meeting of the Highway and Infrastructure Committees will be on Tuesday, May 3, 2011 at 8:30 a.m. at the Jefferson County Courthouse, Room 202.

It was moved by Mr. Buchanan and seconded by Mr. Jones to adjourn at 9:45 a.m.

Carried by the following roll call:

AYES: Buchanan; Peterson; Jaeckel; Borland; Reese; Jones; Schroeder; Molinaro

NOES: None

ABSENT: Poulson; Delany; Kuhlman

ABSTAIN: None

Approval:

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